Stockton-on-Tees BOROUGH COUNCIL
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Pride in Place Board
Agenda

Date: Thursday 19 November 2026 at 9.30 am

Venue: Council Chamber, Dunedin House, Thornaby, TS17 6BJ

Michael Poole (Chair)
Mark Miller (Vice-Chair)

Paul Allen
Lucy Bentley
Sahida Ditta
Tim Keith
Louise Lowes
Tracy Roberts
Tony Wedlake
Cllr Pauline Beall
Angela Corner
Brian Jones
Kelly Lannon
Chris McDonald MP
Cllr Paul Rowling
Joan Wynn

AGENDA

1	**Evacuation Procedure**	
2	**Apologies for absence**	
3	**Declarations of Interest**	(Pages 7 - 8)
4	**Town of Culture Bid**	
5	**Minutes of the meeting held on 19 October 2026**	(Pages 9 - 14)
6	**Action Tracker**	(Pages 15 - 22)
7	**Chair's Update**	
8	**Approval and sign off of the vision, 10 year plan and engagement story**	
9	**October Monitoring submission**	(Pages 23 - 34)
10	**Call for Project - Small grants scheme development and launch**	
11	**Board Training**	
12	**Invitations to Future Meetings - to consider inviting organisations/services to future meetings to share updates on their work**	

13 Next Meeting - to consider

Members of the Public - Rights to Attend Meeting

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 Section 100A(4), members of the public are entitled to attend this meeting and/or have access to the agenda papers.

Persons wishing to obtain any further information on this meeting, including the opportunities available for any member of the public to speak at the meeting; or for details of access to the meeting for disabled people, please

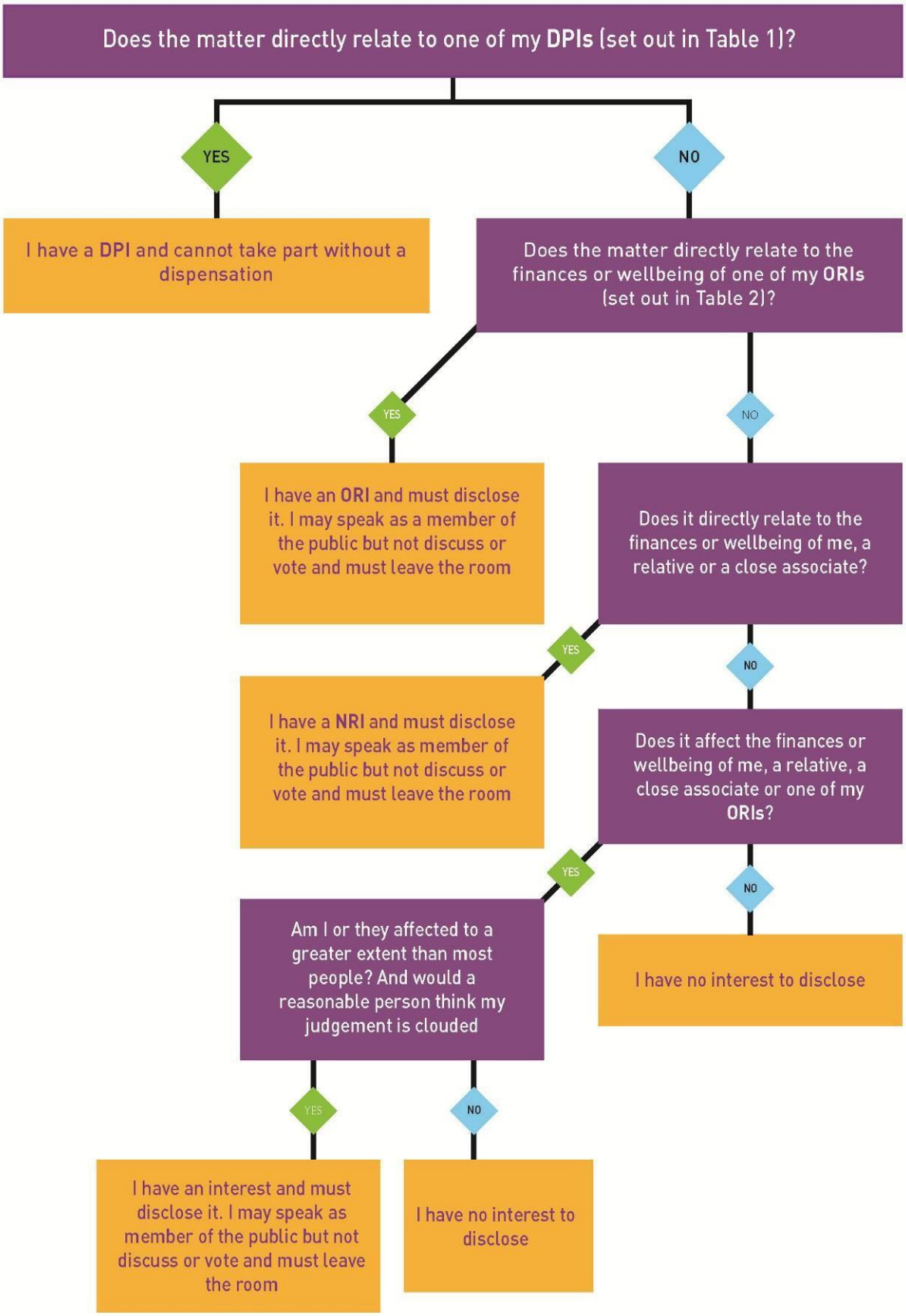
Contact: , Michael Henderson on email michael.henderson@stockton.gov.uk

Stockton-on-Tees BOROUGH COUNCIL

KEY - Declarable interests are:-

- Disclosable Pecuniary Interests (DPI's)
- Other Registerable Interests (ORI's)
- Non Registerable Interests (NRI's)

Members – Declaration of Interest Guidance



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Table 1 - Disclosable Pecuniary Interests

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land and property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer.
Corporate tenancies	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

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Table 2 – Other Registerable Interest

You must register as an Other Registrable Interest:

a) any unpaid directorships

b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority

c) any body

(i) exercising functions of a public nature

(ii) directed to charitable purposes or

(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

1. DECLARATION OF INTEREST

1.1 Each member of the Neighbourhood Board is required to complete a declaration of interest form, a copy of which is attached to this document, to register the interests set out in that form. The form must be submitted to the Secretary to the Board and the council will maintain a register of those interests. The register will be publicly available to demonstrate that decisions made by the Board are transparent and fair. Board Members shall duly sign and return the Declaration of Interests on an annual basis, however, should an interest change or a new interest arise prior to the annual review a member should update the register accordingly. The Register of Interest will be maintained by SBC.

1.2 Should a matter be discussed at a Board meeting that may give rise to a conflict of interest, as registered in the register of interests or otherwise, the member of the Board must declare that interest at the commencement of the meeting or as soon as it becomes known to the member if it arises during the meeting, and determine whether they should participate in the meeting and/or vote in accordance with the Code of Conduct .

Extract from Code of Conduct below:-

CONFLICTS OF INTEREST

1. Having regard to the nature of the likely interventions that will be explored as part of development of the Regeneration Plan and Investment Plan, from time to time a conflict of interest may arise for Board Members.

2. A conflict of interest arises where a matter under discussion by the Board **directly relates** to, or **affects**, one of the interests registered in a Board Member's register of interest, or other undisclosed interest, or directly relates to or affects the financial position or well-being of a Board Member's close associate, immediate family member, or their business, organisation or employer

3. At each Board meeting, Members must declare any interest that they have in any matter to be considered at that meeting.

4. If the interest **directly relates to** the matter under discussion (for example the Board is discussion making a grant to an organisation a Board Member runs or is a member of, or the matter would result in improvements to the house or street in which a Board Member lives) the Board Member, having declared that interest, must leave the room and not take part in the discussion or vote.

5. If the interest in the matter being discussed may **affect** the registered interest of a Board Member, or other interest, (for example, the decision may result in improvements to the park adjacent to a Board Member's street or in the neighbourhood, or the Board is proposing making a grant to an organisation that is a

competitor of an organisation that a Board Member runs or is a member of) or the financial position or well-being of a close associate, immediate family member, or their business, organisation or employer, the Board Member, having declared the interest, must consider the following

a. would a member of the public who knew of the facts reasonably regard the conflict of interest as so significant that it is likely to prejudice the Board Members judgement of the Board's interest in the matter, and
b. does the decision affect the Board Member, or their close associate, family member etc, more than the other residents of the Pride in Place area or neighbourhood under consideration

6. If the answer to a) and b) is yes, the Board Member must not vote on the matter. However, due to the nature of information, the Board Member may have relating to the topic under discussion, such as financial, viability, feasibility and volume by way of example, the Board Member will be able to take part in the debate. If the answer to a) and b) is no the Board Members may fully participate in the meeting but must declare the interest for transparency.

Pride in Place Board
(Central Stockton and Portrack)

A meeting of Pride in Place Board was held on Monday 19 October 2026.

Present: Michael Poole (Chair), Cllr Pauline Beall, Angela Corner, Cllr Paul Rowling, Tracey Roberts, Kelly Lannon, Mark Miller, Louise Meek (substitute for Chris McDonald MP), Lucy Bentley, Sahida Ditta and Tim Keith

Officers: Jane Edmends, Michael Henderson, Natalya Robson, Vicky Japes, Kellie Hopkins

Also in attendance: Jack Sneddon

Apologies: Chris McDonald MP, Brian Jones, Louise Lowes, Alan O'Donoghue, Tony Wedlake, Joan Wynn

1. Minutes of the Meeting held on 21 September 2026

The minutes of the meeting held on 21 September 2026 were considered.

RESOLVED that the minutes be confirmed as a correct record.

2. Action Tracker

The Board considered the newly introduced Action Tracker, which provided an ongoing record of actions agreed at previous meetings, responsibility for delivery and progress.

Members welcomed the tracker and agreed that completed actions should be retained in a separate section to provide an historical record of work undertaken, rather than being removed entirely.

A number of existing actions were reviewed. It was noted that development of the Vision and establishment of the Plan Working Group had been completed. Other actions, including ongoing engagement and mapping of existing activity and provision, would continue.

During discussion of the Tracker the following issues were raised:

Mapping of community assets include relevant programmes, events, services and other activity taking place within the Pride in Place area – Officers/Partners.

Photographs of the mosaic to be provided for potential inclusion in the submission documents, subject to confirmation that appropriate permissions were in place. Kellie Lannon / Natalya Robson

Pride in Place to be included within the next town-centre business group meeting in December, with links between the group and the Board developed further.

Council communications channels and support to continue to be used in the short term, with longer-term communications arrangements to be considered as the Board develops.

Council and Thirteen land ownership and maintenance responsibilities to be clarified and relevant planned programmes/schedules of work shared with the Board.

RESOLVED that the Action Tracker be updated following each meeting, with completed actions retained in a separate completed section – Michael Henderson.

3. UK Town of Culture

Members noted useful links between the Town of Culture work and Pride in Place, including opportunities to use Board members' existing community networks to increase awareness and engagement.

RESOLVED that a presentation on the Town of Culture be provided to a future meeting and details of the information which the Town of Culture team would like Board members to disseminate through their networks, be established - Kellie Hopkins/Tara Connor

4. Chair's Update

The Chair reported that his focus had continued to be on developing a better understanding of existing activity within the neighbourhood and establishing the required governance arrangements.

Overgrown vegetation remained an issue raised regularly by residents. Work was continuing with the Council, Thirteen and other partners to understand existing maintenance programmes, land ownership and responsibilities before considering where Pride in Place could add value.

Members recognised that some areas had become significantly overgrown and that carrying out one-off clearance would not provide a sustainable solution. There could be a role for Pride in Place in helping areas to be brought back to an appropriate standard where necessary, provided arrangements were then in place for the responsible organisation to maintain that standard through its normal maintenance programme.

The importance of undertaking work during the appropriate seasonal window was also recognised.

Positive examples of partnership working were noted, including a recent Day of Action involving the Council and Thirteen. Members considered that resident involvement in future environmental improvements would help build community ownership.

The Chair emphasised that, while putting the necessary governance and administrative arrangements in place was important, the Board needed increasingly to focus on planning and visible delivery within communities.

RESOLVED that

1. **Council and Thirteen land ownership/responsibilities and planned vegetation/maintenance works to be clarified – Chair/Officers/Partners.**
2. **Officers/Partners explore how priority areas of overgrown vegetation could be brought back to an appropriate standard and subsequently maintained sustainably through existing maintenance programmes.**
3. **Opportunities to involve residents in future environmental improvements and community action to continue to be explored – Officers/Partners.**

5. Terms of Reference, Code of Conduct and Memorandum of Understanding

The Board considered a draft Terms of Reference, Code of Conduct and Memorandum of Understanding with Stockton-on-Tees Borough Council.

It was explained that the documents provided the governance framework for the Board. The Terms of Reference set out how the Board would operate; the Code of Conduct established expectations for members; and the Memorandum of Understanding set out the working relationship between the Board and the Council as Accountable Body.

The Memorandum of Understanding included arrangements for the Council to provide core programme support for an initial three-year period.

Members discussed the respective roles of the Board and Council and recognised that the initial arrangements would allow the programme to become established while retaining the opportunity to consider alternative arrangements as the Board developed. It was noted that the Memorandum of Understanding would be subject to annual review.

Particular consideration was given to conflicts of interest. Members recognised that, given the community, business and voluntary-sector experience represented on the Board, potential conflicts were likely to arise during the programme. This did not prevent organisations associated with Board members from seeking funding, but relevant interests would need to be declared, and members should not participate in decisions where they had a relevant conflict.

Members discussed the importance of registering declarations and keeping them up to date. It would be beneficial if members were able to get advice on any concerns they had.

The Terms of Reference were considered section by section and amendments identified during the discussion.

Vicky Japes and Natalya Robson left the meeting room during consideration and determination of the MoU.

RESOLVED that:

1. the Terms of Reference be approved subject to the amendments agreed at the meeting;

2. the Code of Conduct be approved;

3. the Memorandum of Understanding between the Board and Stockton-on-Tees Borough Council be approved; and

4. the governance documents be finalised and published in accordance with programme requirements.

6. Declaration of Interest forms to be issued to Board members for their completion and return – Officers/Board Members.

7. Declarations of Interest to be included as a standing item on future Board agendas – Chair/Michael Henderson.

6. Potential Early Actions and Grant Projects

The Board considered a number of potential early actions and community grant project ideas arising from the engagement undertaken to date.

Members emphasised the importance of demonstrating progress in response to issues raised by residents, while recognising that Pride in Place funding should not be used to replace the responsibilities of the Council, Thirteen or other organisations. In some cases, the Board's role could be to facilitate or encourage progress rather than provide funding directly.

Members were content for the potential early actions identified in the report to be explored further, subject to establishing existing responsibilities, planned activity and any potential costs before decisions on funding were made.

The community grant project ideas contained within the report were discussed as examples of the types of activity which might come forward rather than proposals for funding at this stage. Members agreed that an appropriate application and assessment process should be established before the community grants programme was launched.

The potential for an open event to promote the grants programme and encourage applications from voluntary and community organisations was also discussed.

RESOLVED that

1. **the potential early actions identified be explored further.**
2. **a proposed community grants process, including application arrangements, assessment criteria, funding levels and decision-making arrangements, be brought to the next meeting for consideration prior to launch of the fund at an event.**

7. Approval Dates for Documents

The Board noted the timetable for completion and submission of the ten-year Regeneration Plan and Engagement Story.

Key milestones included completion of content for Design and Print by 30 October, consideration of the emerging Plan by Cabinet on 12 November, final approval by the Pride in Place Board on 19 November and submission to MHCLG by 27 November.

It was explained that Cabinet would be asked to endorse the broad principles and themes arising from engagement and to delegate final Council sign-off to the appropriate Director in consultation with the relevant Cabinet Member, following approval of the documents by the Board.

Members acknowledged the tight timetable and the need for work to continue between meetings.

It was also noted that the publication of the Cabinet report might generate media or public interest in the programme ahead of the Board's final consideration of the documents.

RESOLVED that the timetable and approval arrangements be noted.

8. Draft Documents

The Board considered draft sections of the Regeneration Plan, including the front cover and short Vision, priorities summary, longer Vision and local context.

Members welcomed the emphasis throughout the documents on Central Stockton, Portrack and Tilery and the intention to ensure that the programme reflected the whole neighbourhood rather than being perceived as principally town-centre focused.

The four previously agreed priorities remained:

- Supporting Young People to Thrive;
- Creating Safer Communities;
- Driving Economic Prosperity and Housing Growth; and
- Enhancing Quality of Life through Culture, Recreation and Green Spaces.

Discussion included the importance of community belonging and cohesion.

Members were asked to provide suitable photographs of local places, projects and organisations for use within the final documents. It was emphasised that images should only be supplied where the appropriate rights and permissions were in place, including consent from individuals pictured.

Given the design and submission timetable, photographs were required promptly.

RESOLVED that:

1. **the draft sections considered at the meeting be approved for incorporation into the developing Regeneration Plan. - Officers**
2. **Board Members provide suitable photographs/images of the area, projects and organisations for inclusion in the Plan where available, ensuring appropriate rights and permissions are in place – All Board Members.**

9. Documents' Design Style

Members considered three potential design styles for the Regeneration Plan and associated documents.

Following discussion of the different approaches, there was a clear preference for Design Option 3, subject to minor refinements which could be incorporated during the design process.

Members were invited to provide any further minor comments on the preferred design to officers for consideration during the preparation of the final documents.

RESOLVED that Design Option 3 be approved as the basis for the Regeneration Plan and associated documents, subject to minor amendments.

10. Any Other Business

Board Member Information

Members who had not yet provided biographies and photographs for publication on the Pride in Place webpages were asked to do so. Information already received would be progressed for publication.

Outstanding Board member biographies and photographs to be provided and material received progressed for publication on the Pride in Place webpages – Relevant Board Members/Officers.

11. Next Meeting

The next meeting would be held on Thursday 19 November 2026 at 9.30am.

The possibility of holding the meeting in the Council Chamber was discussed, given that final consideration and approval of the Regeneration Plan and Engagement Story would be a significant milestone for the Board.

Availability of the Council Chamber for the November meeting to be explored – Officers.

Pride in Place Board Action Tracker
Updated following the meeting on 19 October 2026. Completed actions are retained separately for reference.

Active and continuing actions

No. and Date of meeting	Issue / Action	Responsibility	Progress	Completion date
1. 13 Aug 2026	Continue direct engagement with residents across the programme area and ensure feedback is documented to provide an evidence trail showing how residents have influenced the Plan.	All Board Members / Officers	Ongoing. Members to continue feeding back engagement findings and contacts to officers,	Ongoing
2. 13 Aug 2026	Undertake further mapping/gap analysis of existing provision and interventions to identify where Pride in Place can add most value, including potential briefings from relevant partners/services.	Board / Officers	Ongoing. Members to send information on gaps and existing provision to officers to inform the Plan and future direction.	
3. 13 Aug 2026	Ensure further engagement includes faith groups, refugees and other communities and consider whether more detailed work on community/racial tensions is required.	Officers / Board Members	Ongoing. Map engagement undertaken, identify communities not sufficiently heard and develop a forward engagement plan. Record gaps and continuing engagement in the submission.	
6. 13 Aug 2026	Include a financial update on every future Board agenda.	Vicky Japes	Ongoing. Board reaffirmed that a financial update must appear on every agenda,	Ongoing

			including where there has been no change.	
7.(21) 13 Aug 2026	Explore use of The Willows children's mosaic as the Pride in Place logo/identity, ensuring representation from across the programme area.	Chair / Vicky Japes/ Kelly Lannon	Ongoing. Mosaic and associated promotional material progressed. Obtain confirmation of parental permissions for images/video and use in submission documents. See also action 21.	
8. 13 Aug 2026	Explore development of a community impact statement, with Police input.	Chair		
10. 13 Aug 2026	Explore opportunity for Board representatives to meet/brief Chris McDonald MP.	Vicky Japes / Dan Smith	Meeting with Chris McDonald MP arranged for Friday following the October Board. Council attendance offered to explain the MP role and programme guidance; questions to be supplied in advance.	23 Oct 2026 meeting arranged
11. 13 Aug 2026	Circulate draft minutes promptly after meetings and supporting papers sufficiently in advance.	Michael Henderson / Vicky Japes	Implemented and ongoing.	Ongoing
12. 21 Sep 2026	Maintain an action tracker for future Board meetings.	Michael Henderson	Implemented and ongoing. Retain completed actions in a separate section for reference; continue updating the tracker for each meeting.	
13. 21 Sep 2026	Develop a proposal to address identified vegetation/environmental	Chair / Officers / Partners	Ongoing. clarify Council/Thirteen land ownership and maintenance	

	issues, establishing responsibilities and any potential Pride in Place contribution.		responsibilities. Identify additional work, ongoing maintenance and any potential Pride in Place contribution.	
14. 21 Sep 2026	Lead/champion ongoing Pride in Place engagement with High Street businesses, building on existing business networks.	Louise Lowes	Ongoing. Link Pride in Place engagement to the business meeting planned for December and existing town-centre networks.	
15. 21 Sep 2026	Continue targeted engagement where gaps have been identified, including through existing community contacts and networks.	Officers / Board Members	Ongoing. Continue targeted engagement through community networks and address gaps through the forward engagement plan (see action 3).	
17. 21 Sep 2026	Collate examples of successful projects/organisations identified through the thematic group exercise and follow up where further information is required.	Officers / Working Group	In progress. Examples to be incorporated as Plan documentation develops. Members to supply relevant project photographs with usage rights and consent confirmed.	
18. 21 Sep 2026	Develop proposal for the £35,000 community grants programme, including eligibility, assessment and decision-making arrangements, for the October Board.	Officers	Bring draft grant process, application form, eligibility/outcomes, assessment criteria and decision-making arrangements to Board. Consider a small group to finalise paperwork and assess applications within agreed limits before launch.	19 Nov 2026

20. 21 Sep 2026	Meet Communications Team to explore immediate use of Council channels and development of a longer-term Pride in Place communications/social-media presence. Consider including young people from the area in technical aspects of social media output.	Chair / Vice-Chair	Ongoing. Communications meeting has not taken place. Council channels to support publicity in the interim; officers can assist with articles. Develop wider communications alongside the Plan and launch.	First part complete as part of the MoU
21. (7) 21 Sep 2026	Progress the Pride in Place mosaic and associated promotional opportunities, including possible involvement of children subject to appropriate permissions.	Chair/Kelly Lannon / Officers	Ongoing. Confirm parental permissions for children appearing in mosaic photographs/promotional material before use. See also action 7.	
22. 21 Sep 2026	Develop information/mapping of relevant community assets, including events, programmes and initiatives, for future consideration by the Board.	Council / Thirteen	Ongoing. Extend mapping to include events, programmes and initiatives as well as physical/community assets. Council mapping exercise underway, with first information expected by end January 2027; share relevant area information with the Board.	End Jan 2027 initial information
23. 19 Oct 2026	Arrange an open launch event for local residents, voluntary and community organisations, including launch of the community	Chair / Officers	Identify a date and venue for January and develop publicity and invitations alongside the grant process.	Jan 2027 proposed

	grants programme once arrangements are agreed.			
24. 19 Oct 2026	Progress costed options to address motorcycle access at identified hotspots, confirming exact locations and consulting residents.	Council Officers / Partners	Board agreed that options should be developed for further consideration.	
25. 19 Oct 2026	Finalise the Terms of Reference with the agreed amendments and circulate the adopted governance documents.	Officers / Chair	Terms of Reference agreed subject to amendments, including consistent Vice-Chair terminology, a record of informal Chair meetings and a community majority within the quorum. Code of Conduct and MOU agreed.	
26. 19 Oct 2026	Issue declarations of interest and governance sign-off documents; arrange completion and publication of declarations and clarify the route for advice on interests.	Officers / All Board Members	Issue following governance amendments; aim for completed documents by the first meeting in 2027. Include declarations of interest on future agendas.	Jan 2027
27. 19 Oct 2026	Provide an attendance summary for Board members.	Michael Henderson	Attendance list/summary to be introduced in New Year.	
28. 19 Oct 2026	Complete the designed Plan using option 3, incorporating agreed text and design refinements, suitable photographs and the Chair foreword; bring the full Plan to the November Board.	Officers / Working Group / Chair	Design option 3 and draft documents approved. Members to send refinements and photographs promptly; text due to design team by 30 October.	19 Nov 2026
29. 19 Oct 2026	Arrange a future briefing on the UK Town of Culture bid	Chair / Officers	Juliet Hardy from the bid team attending Nov Board	19 Nov 2026

	and its links with Pride in Place.			
30. 19 Oct 2026	Collect outstanding Board member biographies and photographs for the website.	Officers / Board Members	Remaining contributions requested for website publication the following month.	Nov 2026
31. 19 Oct 2026	Explore Board development on community-led approaches and long-term outcomes.	Chair / Officers / Board	Discussed as a next step once the Plan submission is progressed.	After Plan submission
Completed actions				
No. and Date of meeting	**Issue / Action**	**Responsibility**	**Progress**	**Completion date**
4. 13 Aug 2026	Develop the draft Vision taking account of members' comments.	Board Members / Vicky Japes	Completed – revised Vision agreed at September meeting.	21 Sep 2026
5. 13 Aug 2026	Establish a small working group to progress development of the ten-year Plan between Board meetings.	Vicky Japes / Vice-Chair	Completed – Working Group established and meeting between Board meetings.	Sep 2026
9. 13 Aug 2026	Amend and progress the letter confirming endorsement of the Pride in Place boundary.	Vicky Japes / Dan Brown	Completed. Confirmed at October Board.	
16. 21 Sep 2026	Amend the agreed Vision from “the community” to “our community”.	Vicky Japes	Completed. Agreed wording incorporated into Plan development.	
19. 21 Sep 2026	Review engagement findings and prepare a prioritised/categorised list of	Officers	Completed. Categorised list presented and discussed on 19 October. Board agreed to	19 Oct 2026

	potential quick-win projects for the October Board.		progress the potential quick-win headings, subject to further work and costed proposals; individual grant awards not approved.	

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